

# Windcrest United Methodist Church

## Criteria for Fundraisers

1. All fundraisers requested by an organization or committee must be **Church sponsored\***. If an individual desires to request a fundraiser, they must obtain sponsorship by a Church approved committee or organization.
2. Purpose of the fundraiser is related to the **Mission\*** of the Church.
3. Date(s) of proposed fundraiser does not conflict with other approved fundraisers. The committee or organization requesting to hold fundraiser must check church calendar with Church Administrator before seeking approval.
4. Contact person requesting approval for organization is a member, staff member, or pastor of Windcrest United Methodist Church.
5. Application for approval must be submitted to appropriate committee Chair, and after approval, submitted to Finance Committee for final approval.
6. All requests for approval of fundraisers must be in writing on the appropriate form. Forms are available in the business office of the church.
7. Requests for Finance Approval of Fundraisers must be submitted to the Business Administrator/Finance Chair prior to the third Tuesday of the month preceding the date of the proposed event.

\* A **Church sponsored** activity or **Mission** is one for which the church, through the Church Council, has elected to assume an ongoing responsibility to support through one or more of the following gifts:

1. Time (Volunteers)
2. Financial Support
3. Material Support (food, clothing, transportation)

A church approved Activity or Mission, while a recipient of any or all of the above gifts, has no funds allocated to it in the budget and the church has voted not to assume an ongoing responsibility for it. Such approval, if funds are required, pertains solely to current year fundraising efforts and in no way grants similar authority to conduct such activities in subsequent years.

*Approved by the Finance Committee: June 17, 2010*

Application for Finance Committee Approval  
Of Fundraising Activity

Sponsoring Organization: \_\_\_\_\_

Planned Activity: \_\_\_\_\_

Purpose of Fund Raiser: \_\_\_\_\_

Projected Dates of Fundraiser: \_\_\_\_\_

Event Coordinator: \_\_\_\_\_

Organization Chair Approval: \_\_\_\_\_

Finance Committee

Decision (check one):    Approved \_\_\_\_\_    Denied \_\_\_\_\_    Date: \_\_\_\_\_

If denied, why? \_\_\_\_\_

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